

NFPN GUIDELINES FOR NCS OPERATOR February 11, 2023

- 1 Regular weekly attendance of the NCS operator during his assigned net night is essential. If unable to appear on an assigned nite, e-mail or phone call the net manager at least one day in advance and he will make adjustments.
- 2 All check-in stations need their voice or CW heard on the net. This requirement includes spouses or family members. (Exception is an EOC station with multiple operators.)
- 3 Early check-in before the net is not allowed. There is always a social group meeting before the net. It is not a pre-net discussion and no net business is to be discussed at that time.
- 4 Create a friendly, courteous professional atmosphere. Don't be afraid to ask for help from members on the net. At the conclusion of the net, return the frequency back to "regular amateur" use, promptly. Take any discussions off frequency.
- 5 No political or religious comments during the net. Religious greeting by members may be answered in kind. Policy statements transmitted by the NCS need to be pre-approved by the net manager.
- 6 When asking for traffic, have the reporting station state his traffic. Out-of-state radiograms will normally be handled by the QFN traffic representative. If there is no out-of-state traffic, release the QFN before handling local in-state traffic. In-state traffic is normally picked up by a member on the net. With either out-of-state or local traffic, standard net procedure states, the NCS should suggest a frequency (e.g. 3955Khz) and if busy they can move up or down 2 – 3Khz at a time. They should always ask first to see if the frequency is in use before passing the traffic. Then those stations should to return to the net and state their success. They can be checked into the roster at that time. Possible 'go to' frequencies are: 3928, 3932, 3940, 3955, 3963. Note: If conditions are severe and communication difficult, the traffic may be handled on frequency where relay stations are able to help. Traffic has priority over other items.
- 7 Net reports should be handled at the end of the net. If inconvenient for either the sender or receiver the net report can be handled on frequency during the call for traffic. The QFN station should be released before the net reports are handled.
- 8 Try to work around interfering or tune-up stations. Usually they disappear if we don't respond to them. If the interference is so extreme it stops the net, the NCS is free to move the net to 3940Khz plus or minus.

- 9 The results of the net need to be reported to the net manager the next day. The preferred method is via a radiogram over the net. (E-mail is ok) This is a traffic net and we should all be familiar with sending radio grams. For help constructing radio grams see:
http://wx4bk.com/docs/Radiogram_Instructions.pdf
- 10 The net report text should only contain totals for QNI (check-ins), QTC (number of messages passed), QND (duration of net in minutes) and QFN (call sign of the traffic rep).
- 11 Minimize CW contacts. This is a phone net and CW operators can go to one of the many CW nets. (Some stations can only send CW due to equipment problems, and that is acceptable.)